
COUNCIL

BULLETIN

Issued Week Ending Friday, 7 August 2020

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Member Services

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PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	VM	Virtual Meeting
DPCC	Debden Park Community Centre	NWA	North Weald Airfield

Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

Week One: 10 August 2020 – 16 August 2020

Monday 10 August			
Tuesday 11 August			
Wednesday 12 August	7.00pm	Area Planning Sub Committee West	
Thursday 13 August			
Friday 14 August			
Saturday 15 August			
Sunday 16 August			

Week Two: 17 August 2020 – 23 August 2020

Monday 17 August			
Tuesday 18 August			
Wednesday 19 August			
Thursday 20 August			
Friday 21 August			
Saturday 22 August			
Sunday 23 August			

Week Three: 24 August 2020 – 30 August 2020

Monday 24 August			
Tuesday 25 August	7.00pm	Joint Meeting of Overview and Scrutiny Chairman	
Wednesday 26 August	7.00pm	Area Planning Sub Committee South	
Thursday 27 August			
Friday 28 August			
Saturday 29 August			
Sunday 30 August			

Week Four: 31 August 2020 – 6 September 2020

Monday 31 August			
Tuesday 1 September	10.00am	Licensing Sub-Committee	
Wednesday 2 September	7.00pm	Area Plans Sub-Committee East	
Thursday 3 September			
Friday 4 September			
Saturday 5 September			
Sunday 6 September			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CIId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

ECC Highways Portal

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

PART C - GENERAL INFORMATION

1. PAVEMENT LICENCES

The Business and Planning Act 2020 received Royal assent on 22 July 2020 and has been introduced to assist businesses in recovery from the impacts of Covid-19. Measures include ability for bars, pubs and restaurants that had on site alcohol licences to be able to sell off site and to allow premises the flexibility to seek licences for outdoor seating.

A Temporary Pavement licence gives permission for removeable tables, chairs and other furniture to be used on the pavement outside a business to allow customers to enjoy Al fresco dining whilst also helping businesses to observe the social distancing rules. Eligible businesses include pubs, cafes, bars, restaurants, snack bars, coffee shops and ice cream parlours, and the licensing scheme continues until 30 September 2021.

The licence application process is fast tracked, all correspondence is electronic, and councils must determine an application within 14 days of receipt. Any applications not approved within the statutory timescale are deemed approved.

Cabinet agreed at its meeting on 20 July 2020, in preparation for the introduction pavement licence applications, and in order to meet the tight deadlines imposed by the new licensing regime, that the decision to determine an application will be made, where there are no objections, by the Service Director. Where there are objections, the Portfolio Holder for Commercial and Regulatory Services or the Leader of the Council will be consulted as well as the Chair or Vice Chair of the Licensing Committee before a decision can be made. In addition, all consultations will be carried out by electronic and digital means only and all applications will be made online.

It is also confirmed that all ward members will be consulted by email on any applications related to their ward.

Full details about the new Temporary Pavement Licences are available on the [website](#), including the EFDC Pavement Licence Policy, the standard licence conditions (that will be subject to change depending on premises specific circumstances) and the link to the on-line application form.

Members are encouraged to direct businesses to the EFDC [website](#) or to contact the [Licensing Team](#) for further advice or information.

2. ECC HIGHWAYS HIGHLIGHTS JULY (Pages 13 - 16)

Please see attached.

3. EFDC EMAIL ADDRESSES

We are pleased to advise that we have now completed the project to move Member contacts to the EFDC email addresses.

(Further information: Kim Partridge ext 4443)

4. EFDC SAFER SPACES COMMONPLACE REPORTING (Pages 17 - 24)

Please see attached.

5. CHAIRMAN'S DIARY (Pages 25 - 26)

Please see attached.

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following application for a Premises Licence made under the Licensing Act 2003:

Applicant name: Vicky Hooker

Address of Premises: Cockleshack, car park Lindsey Street Community Association, Frampton Road, Epping, Essex, CM16 6RP

Brief details of the natures of the application:

A New application for a Street Trading Consent to sell hot and cold seafood

Thursday to Sunday 10.00 – 19.00pm

Consultation Period From: 31st July 2020 – 20th August 2020

Officer in charge: Debbie Houghton

Applicant name: Ollie's Events Ltd

Address of Premises: 42 St Peter's Avenue Ongar Essex CM5 0BU

Brief details of the natures of the application:

Online sales of wedding favours/products that will contain alcohol

Monday to Saturday 09.00 – 17.00pm

Consultation Period From: 30th July 2020 – 26th August 2020

Officer in charge: Debbie Houghton

Applicant name: Blakes Corporation Licence Ltd

Address of Premises: Blakes Golf Course, Epping Road, North Weald, Epping Essex, CM16 6RZ

Brief details of the natures of the application:

The Provision of Live Music Monday to Sunday 00.00 – 24.00 (midnight) on and off

The Provision of Recorded Music Monday to Sunday 00.00 – 24.00 (midnight) on and off

Late Night Refreshment Monday to Sunday 00.00 – 24.00 (midnight)

The Sale by Retail of Alcohol Monday to Sunday 11.00 – 24.00 (midnight) on sales only

The Opening Hours Monday to Sunday 07.00 – 24.00 (midnight)

Consultation Period From: 29TH July 2020 to 25th August 2020

Officer in charge: Debbie Houghton:

Applicant name: ULAS PLANNING LTD

Address of Premises: **Rosmary (off licence), Dobb's Weir Road, Hoddesdon, EN11 0AZ**

Brief details of the natures of the application:

A1 shop to be used as an off licence.

If the sale of alcohol is for consumption off the premises.

Monday to Saturday 06:00 hours to 20:00 hours

Sunday 08:00 hours to 18:00 hours

Consultation Period

From: 31st July 2020 To: 27th August 2020

Officer in charge: Hannah Gould

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Team

Kim Tuckey 01992 564034
licensing@eppingforestdc.gov.uk

PLANNING

1. Appeals Lodged

EPF/0063/20 – 8 Alderton Hall Lane Loughton IG10 3HJ - Demolition of an existing roof, erection of a new roof with an increase in height, loft conversion involving 3no front & 1no rear dormers together with internal & external alterations including rebuilding of garage to be used as habitable accommodation – Householder appeal – Honey Kojouri ext. 4124

EPF/0380/20 2 High Silver Loughton Ig10 4EL - Proposed change of decking shape to rear garden - Levels are as per previous approved application EPF/3242/17 – Householder appeal – Brendan Meade ext. 4078

EPF/0687/20 – 126 Forest Edge Buckhurst Hill IG9 5AD - Alteration of side extension front flat roof to pitched roof with gable end – Householder appeal – Honey Kojouri ext. 4124

2. Forthcoming Planning Inquiries/Hearings -

EPF/1649/17 – White Rose Curtis Mill Lane Stapleford Abbots RM3 1HS – Re determination appeal by new Inspector- date to be arranged.

3. Enforcement Appeals

None this week

4. Appeal Decisions

None this week

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.